



**OREGON STATE MARINE BOARD  
 "LET'S GO BOATING" ASSISTANCE PROGRAM**

**REQUEST TO AMEND CONTRACT**

<b>Recipient:</b>		
<b>Contract #:</b>	<b>Project #:</b> RBS _____ - _____	
<b>Agreement Period:</b> From: To:		
<b>Project Title:</b>		
<b>Project Scope:</b>		
The above stated Contract is amended as set forth below. The parties agree that all other terms and conditions as set forth in the Contract and any amendments thereto shall remain in force.		
<b>Purpose of Amendment:</b>		
<input type="checkbox"/> Extend Contract Period To: _____ <input type="checkbox"/> Adding or deleting a project <input type="checkbox"/> Modifying Fund Amount To: \$ _____ <input type="checkbox"/> Adding or deleting an approved scope item(s)		
Describe reason for amendment:		
<b>Recipient Contact Number:</b>		
<b>Prepared By:</b> (Print name)	<b>Signature:</b> <b>Title:</b>	<b>Date:</b>
<b>FOR DEPARTMENT USE ONLY:</b>  REQUEST APPROVED? Yes <input type="checkbox"/> No <input type="checkbox"/>  WRITTEN NOTIFICATION SENT: YES <input type="checkbox"/> NO <input type="checkbox"/> DATE:	IF NO, WHY:	
CONTACTED RECIPIENT: YES <input type="checkbox"/> NO <input type="checkbox"/> SPOKE TO WHOM: _____ DATE: _____		
<b>OSMB:</b> (Print name)	<b>Signature:</b> <b>Title:</b>	<b>Date:</b>